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## The Troubadour, Issue 130 (February 25, 2010)

Cardinal Stritch University

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# THE TROUBADOUR

FEBRUARY 25, 2010

ISSUE 130

## MESSAGE FROM THE PRESIDENT

### *Developing Strategic Plan action steps*

Dear Colleagues,

Guided by the capable leadership of Dr. Peter Holbrook, after months of hard work by a dedicated team of people representing every part of the Stritch community, our Strategic Plan was presented to the Board of Trustees at the Board retreat in August 2009. The Plan called for the development of specific action steps to implement the various components of the Plan.

To concentrate our attention on the highest priorities before developing specific action plans, several weeks ago I asked Dr. Peter Holbrook, Dr. Dan Blankenship, Tom VanHimbergen, Chris Robinson, Mike Brauer, Father Jim Gannon, Sister Camille Kliebhan, and Joanne Williams to review the Strategic Plan and provide a list of the top two or three priorities for their departments and, from their perspective, the top two or three priorities for the University. Dave Hawke, Chairman of the Board of Trustees, was invited to attend a meeting where the top priorities of the University were discussed by the group. We narrowed the priorities from the Strategic Plan to five major categories representing the most pressing needs: information infrastructure, enrollment, communications, the student experience/student life, and mission and identity.

We are now starting the most difficult and complex challenge of implementing the Strategic Plan; developing detailed and specific action steps. The Strategic Plan considers the University from the vantage point of, say 10,000 feet. The action plans called for in the Strategic Plan must be detailed and specific. In that context, the action steps we develop must be at the 1-foot level, or at least steps which will lead us to the 1-foot level.

The majority of our weekly meeting agendas over the coming weeks will be focused on developing these detailed

plans. Our first focal point will be information infrastructure. We will endeavor to involve people throughout the University who comprehend the detailed elements, and then document the following:

- ◆ Details of the specific action step
- ◆ Identify the person who has primary responsibility to coordinate or complete the action step
- ◆ Determine the priority level when compared to all action steps, using a scale of one to five
- ◆ Set the anticipated completion date
- ◆ Identify and quantify the cost of the resources required to complete the action step by the anticipated completion date
- ◆ Identify the departments or people who must coordinate and collaborate together to complete the action step
- ◆ Establish the anticipated outcome of the action step: How will we measure our success?

*The highest priority action steps will concentrate on the elements required to strengthen our infrastructure and foundation. The outcome of strengthening our infrastructure and foundation will be a more satisfying experience for all students, improved effectiveness and efficiency within the University, and the ability to make more informed decisions about our future strategies.*

After the first drafts of these action steps have been completed, they will be incorporated into our budget process, shared with the University Budget Committee and be broadly accessible to the University community.

Kent Bergemann

# UNIVERSITY MASTER CALENDAR TO BE IMPLEMENTED BY MID-MARCH

A University-wide master calendar that will include as many events and important dates as possible will be available on My Stritch (<http://my.stitch.edu>) by mid-March.

Items on the calendar, which will be available for public viewing on the My Stritch home page without a login, will be gathered and entered by a designated person in each unit of the University. Each department of the University may have several units, so one person will be responsible for the information from that area.

The members of the President's Direct Report Team began designating unit representatives and alternates during their weekly meeting on Wednesday, Feb. 24. A list of names will be provided to the Office of Information Technology so that a group for each unit/department can be created in My Stritch and calendar items can be added.

The calendar uses technology available within the Jenzabar Internet Campus Solution, or JICS, and is integrated with Stritch's enterprise data. **Customized JICS training for the calendar representatives will take place at one of two sessions on the following dates and times:**

**Wednesday, March 10, 1:30-3 p.m., BH 038**

**Friday, March 12, 10-11:30 a.m., BH 038**

At these training sessions, representatives from the Public Relations office will provide style guidelines for entering calendar information, since the unit representatives will be putting the information directly onto the calendar. The calendar can be viewed by each unit or department group independently (Athletics, for instance), or as a rolled-up master calendar that includes all events and dates. The calendar will also be searchable by topic, department or date so that users can find the information they need.

Stritch faculty and staff who log in to MyStritch will experience greater functionality within the calendar, such as the ability to subscribe to calendars of certain units/departments and add private meeting or event dates not available to public view.

The calendar will be available for anyone to see, without a login, by mid-March. The current calendar on the main Web site, [www.stitch.edu](http://www.stitch.edu), will be eliminated and a link will be added in its place that directs users to the new calendar on My Stritch.

The master calendar will NOT be used to book rooms or schedule events, and information will not be entered by the Facilities department. Room reservations will continue to be handled by Kris Herrick, Facilities coordinator. The University continues to explore options for programs that fully integrate Facilities scheduling and a master calendar.

Look for more information on the calendar and its capabilities in upcoming issues of The Troubadour.



## DONATIONS TO ASSIST HAITI TOTAL MORE THAN \$1,500

The two Stritch initiatives currently underway to collect donations to benefit the victims of the disaster in Haiti have raised a total of more than \$1,500 to date.

Through their “Hugs for Haiti” program of events and donation opportunities, Stritch students have already raised more than \$950. “Hugs for Haiti” began Feb. 19 and continues through March 19. The student-initiated awareness campaign will include many social, awareness and prayer events.

The University’s partnership with the Milwaukee School of Engineering, “Colleges Caring for Haiti,” has raised more than \$550 to date at Stritch alone and continues through Thursday, March 25 with donation envelopes being collected and weekly collection lunches taking place on Thursdays from noon-1 p.m. in the Student Union.

This \$1,500 total doesn’t yet include donations made through Food Services at the Thursday lunches, or

donations collected in classes by the Saint Clare Center for Ministry Formation, the College of Business and Management, or classes taking place at the City Center.

All proceeds from both initiatives benefit Catholic Relief Services. Those interested in participating in “Hugs for Haiti” can contact Jenni Herrick, director of student leadership and involvement, at ext. 4195 or [jrherrick@stritch.edu](mailto:jrherrick@stritch.edu). To donate to “Colleges Caring for Haiti,” contact Father Jim Gannon, OFM, at ext. 4151 or [jggannon@stritch.edu](mailto:jggannon@stritch.edu).



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## EMPLOYEE ASSISTANCE PROGRAM RESOURCES AVAILABLE ONLINE

Stritch’s Employee Assistance Program (EAP), offered in conjunction with Aurora Health Care, is now available online at [www.Aurora.org/EAP](http://www.Aurora.org/EAP).

The EAP is a confidential and free resource to help faculty and staff and their family members resolve personal problems quickly, confidentially and effectively. The program offers around the clock confidential assistance with stress reduction, parenting, relationship issues, elderly parents, alcohol and drug use/abuse, money management and other personal concerns.

The program began in November 2009 with a letter from former President Dr. Helen Sobehart, and business cards/brochures were distributed that included

information on what resources were included and how to access them. This benefit is available to University employees at all sites.

To access the EAP online, visit [www.Aurora.org/EAP](http://www.Aurora.org/EAP). Click on Services for Employees on the left-hand side of the page, and type in Stritch as the user name. On this site, employees can find articles, resources, links, an explanation of what the EAP is, work-life services, toolkits for managing stress and creating balance, and much more.

Those with questions can contact Deborah Johnson, director of Human Resources, at ext. 4222 or [drjohnson@stritch.edu](mailto:drjohnson@stritch.edu).

## UPCOMING EVENTS

### **A Reception for the Living Spirit of Lisa Marie Calderone-Stewart**

**Friday, Feb. 26**

**5-7 p.m., Stritch City Center**

*Hosted by the Leadership Center*

*RSVP to Gabe Skiff, [gtskiff@stritch.edu](mailto:gtskiff@stritch.edu) or ext. 4373*

Lisa Calderone-Stewart has shared her deepest calling with us in her youth ministry program, Tomorrow's Present. What began as a vision of transformational leadership during her doctoral studies at Stritch blossomed at the House of Peace as Tomorrow's Present. Join Lisa and the Leadership Center to help celebrate her work and living spirit with wine, a few appetizers, and some good cheer. For more information about Tomorrow's Present, visit [www.tomorrowspresent.org](http://www.tomorrowspresent.org)

### **Wisdom at Work: Strategic Planning/Developing Plans and Using Resources Efficiently**

**Wednesday, March 10**

**1-4 p.m., Board Room**

*Facilitators: Michael Dickmann, Ph.D.*

*Peter Jonas, Ph.D.*

This workshop will explore strategic planning as a process that facilitates communication about organizational direction and goals, while further shaping and advancing the mission of the organization. Such planning involves clarification of purpose, assessment of status, focusing of priorities, alignment of strategy and actions, and monitoring of progress. Learn more about the five guiding questions that form the backbone of the process.

### **YOUR Career Conference**

**Friday, March 12**

**1-4:45 p.m., Career Services suite**

**(Bonaventure Hall, room 1058**

**(to the left of the One Stop desk)**

*To register, visit <http://career.stritch.edu>*

Attend a half-day of career-focused workshops through YOUR Career Conference. Based on registration preferences, workshop possibilities include: connecting with LinkedIn, resume writing, job and internship search strategies, managing stress, interview preparation, creating a personal brand and salary and benefit negotiation. Stritch students, alumni, faculty and staff are welcome to attend. Contact Career Services with questions at ext. 4157 or [career@stritch.edu](mailto:career@stritch.edu).

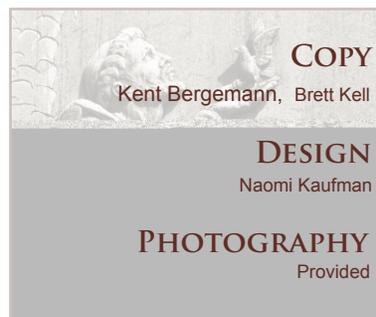
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## THE TROUBADOUR

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The Troubadour supports the overall mission, goals and objectives of Cardinal Stritch University, and is meant to serve as a communications tool for the campus community. If you have feedback or story ideas, please contact Public Relations at [prdept@stritch.edu](mailto:prdept@stritch.edu).

For complete information on University public relations, media relations and publications, please see the PR brochure, which is available in My Stritch by clicking on "Public Relations Information" in the "Other Employee Info Pages" folder under the "Employee Info" tab.



### *Looking for back issues of The Troubadour?*

Back issues of The Troubadour can be found in MyStritch. After logging in, click the "Employee Info" tab and select "Troubadour" in the left-hand column. Issues are posted in descending order by date and have brief descriptions of content. Click on the link you wish to access.